



# Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054  
Phone: (408) 980-1161 FAX: (408) 980-1120

## Board of Directors

Mizanur Rahman  
Chair

Luqman Mohammed  
Vice-Chair

Maidul Islam  
Secretary

Bassem Maaz  
Treasurer

Razi Mohammed

Khadiga El-Haddad

## Administration

Rania El-Sioufi  
Principal

**Date: 10/25/2016**

**Board Members Attending: Mizanur Rahman, Maidul Islam, Bassem Maaz, Razi Mohammed, Khadiga El-Haddad, Luqman Mohammed**

**Board Members Absent:**

**Also Present: Sr. Rania**

### **Topic 1: Approval of Minutes 10/11**

- The board has approved the minutes from the meeting 10/11.

### **Topic 2: Admin Points**

- The board discussed some of the admin items.

#### **CAIR Fundraising Dinner**

- Sr. Rania mentioned that two tickets are still remaining and she enquired if any board members are interested of joining CAIR fundraising dinner.

#### **DARE (Drug Awareness Program) Cost**

- The board approved \$1505 for the DARE program for 5<sup>th</sup> graders.
- Sr. Rania can communicate with the 5<sup>th</sup> grade parents for the workshop and schedule.
- More detail would be mentioned in the confidential section of this minute.

#### **1st Grade**

- The board discussed with Sr. Rania regarding the TA (Teaching Assistant) for 1<sup>st</sup> grade. The board clarified that one full time (FT) TA was approved for hiring only for 2016-17 school year which can cater the needs for all lower grades including 1<sup>st</sup> grade and 3<sup>rd</sup> grade. Sr. Rania mentioned that one PT (Part Time) TA is already hired. As requested for another TA, the board reiterated that another PT TA can be hired, but the cost cannot go beyond the cost of a FT TA. The board requested her to follow proper HR process, advertising the position, interview with board etc.



# Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054  
Phone: (408) 980-1161 FAX: (408) 980-1120

## Board of Directors

Mizanur Rahman  
Chair

Luqman Mohammed  
Vice-Chair

Maidul Islam  
Secretary

Bassem Maaz  
Treasurer

Razi Mohammed

Khadiga El-Haddad

## Administration

Rania El-Sioufi  
Principal

### Sr. Umme

- Sr. Rania mentioned the Sr. Umme is not returning back 2016-17 school year and she is still waiting for the formal letter from her.
- Sr. Rania requested another admin asst. position for 2016-17 school year, and the board mentioned that board would discuss more on this and get back to her.
- The board also mentioned for any position, it has go through proper HR process (advt., board interview etc.) to hire the best candidates.

### Playground Petition

- The board discussed with Sr. Rania regarding the petition for using the playground after 3:15pm by school students.
- The board decided not to make any changes for 2016-17 playground use policy as this is shared facility.
- Sr. Rania is going to communicate to the parent who sent the petition.

### 2017-18 HS Program

- The board mentioned that the board would discuss more on the facility and its impact in the next meeting for 2017-18 school year.
- Sr. Rania mentioned that she has started meeting with Suyukhs – Sh.Mohamed, Sh. Alauddin Bakri, Imam Tahir for building a community advisory leaders. The board asked her to work with Academic Excellence and HS committee in this regard as the committees might be able to fill this need.

### Khalil Center Proposal

- The board mentioned that the board did not get time to go through the proposal.
- The board decided to discuss in future meeting schedule.

### Topic 3: Meeting with Parent (Br. Nooruddin)

- The board met Br. Nooruddin for his request.
- More detail would be mentioned in the confidential section of this minute.

### Topic 4: Meeting with Parent (Sr. Iman)

- The board met Sr. Iman for her request.
- More detail would be mentioned in the confidential section of this minute.



# Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054  
Phone: (408) 980-1161 FAX: (408) 980-1120

## **Board of Directors**

Mizanur Rahman  
Chair

Luqman Mohammed  
Vice-Chair

Maidul Islam  
Secretary

Bassem Maaz  
Treasurer

Razi Mohammed

Khadiga El-Haddad

## **Administration**

Rania El-Sioufi  
Principal

### **Topic 5: Meeting with Br. Naeem Ansari**

- The board met Br. Naeem Ansari.
- More detail would be mentioned in the confidential section of this minute.

### **Topic 6: HS Consultant's Request**

- The board discussed HS Consultant's Request.
- More detail would be mentioned in the confidential section of this minute.