



Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054
Phone: (408) 980-1161 FAX: (408) 980-1120

Board of Directors

Mizanur Rahman
Chair

Luqman Mohammed
Vice-Chair

Maidul Islam
Secretary

Bassem Maaz
Treasurer

Razi Mohammed

Khadiga El-Haddad

Administration

Rania El-Sioufi
Principal

Date: 11/09/2016

Board Members Attending: Mizanur Rahman, Maidul Islam, Bassem Maaz, Razi Mohammed, Khadiga El-Haddad, Luqman Mohammed (partial)

Board Members Absent:

Also Present: Sr. Rania

Topic 1: Approval of Minutes 10/25

- The board has approved the minutes from the meeting 10/25.

Topic 2: Admin Points

- The board discussed some of the admin items.

Uniform Survey

- Sr. Rania updated the board with the uniform survey results – 46% Yes, 41% No and 14% May be.
- The board asked Sr. Rania to share the survey results with the parents.
- The survey should consider only from the parents' input whose kids are girls and they are at the middle school as this is related to middle school girls' uniform.
- The board discussed this topic and decided to put on-hold now for any change. The board will discuss this in future meeting.

Facility Discussion

- The board discussed facility for next school year (2016-17) and its impact for next 3 years with the changes for MCA 3.0 building.
- The board and Sr. Rania discussed the permit with enrollment numbers. The board would like to have the answer by December so that School can plan better for the enrollments as well as the resources. Br. Mizan is going to communicate to BOT for the conditional permit plan, mentioning that GIS would like to have the answer for permit status with enrollment numbers by December 2016 and to plan better for next school year (2017-18).
- The board asked Sr. Rania how many new classrooms would be needed for next school year. Sr. Rania mentioned that two extra classrooms would be needed for next school year (2017-18) and another two additional classrooms for the following school year (2018-19). Additional classrooms detail would be needed at the earliest so that school can plan better in terms of infrastructure.



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Science Lab

- The board discussed with Sr. Rania regarding the science lab. Sr. Rania mentioned that there could be two options:
 - Option#1 - Install portable science lab in the parking lot (900 – 1000 Sq.ft.) – cost around \$125K.
 - Option#2 - Convert one of the bigger 3rd grade classrooms into the science lab and the existing science lab into the classroom – cost around \$60K.
- The board felt that most promising solution would be option #2. Sr. Khadiga would lead the science LAB project along with the admin.

HS Presentation

- The board discussed HS presentation for 8th grade parents.
- Sr. Rania wanted to get HS course approval and AP statistics training for a teacher. The board asked her to work with HS committee first for any HS related approval including courses/AP training needed. If needed, HS committee would bring to the board for approval.

Topic 3: Haq International Squash Academy – Presentation

- Br. Waseem from Haq International came and met the board.
- He presented regarding his Squash Academy – what they are doing and how could they help GIS students for extra-curricular activity.
- He mentioned that GIS students are already attending their classes by individual enrollment basis. If it can be done through GIS, then they can present GIS along with other schools and most likely a team can be organized that can represent GIS in the competition with other schools. This would benefit students as well as GIS.
- The board mentioned if they could provide some incentives to GIS students when they register through GIS and it would help to market via GIS.
- The board mentioned that the board would discuss and get back to him.

Topic 4: Receptionist Position

- The board had discussed and did not approve the request for introducing a new receptionist in the admin staff.



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Topic 5: Sr. Umme's Request

- The board discussed Sr. Umme's Request.
- More detail would be mentioned in the confidential section of this minute.

Topic 6: Request for Salary

- The board discussed salary request.
- More detail would be mentioned in the confidential section of this minute.

Topic 7: No of Infants in the Program

- The board discussed the infant room program.
- The board approved earlier based on admin's assurance for 4 (four) infants in the program by October 2016. Minimum number of infants to continue the program is 4 (four), otherwise School will lose lot of money this school year.
- The board requested Br. Maidul to get the information at the earliest, so that the board can decide on this.

Topic 8: Cleaning Charge of Additional Classroom (Br. Nassr)

- The board discussed Br. Nassr's request for additional charges.
- The board has approved \$400 per month for cleaning service to all classrooms on the MCA side.

Topic 9: Meeting with PTO

- The board decided to have a meeting in December with PTO to clarify their work areas and the process to follow.
- Br. Maidul would schedule a meeting and inform the PTO members.