



# Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054  
Phone: (408) 980-1161 FAX: (408) 980-1120

## Board of Directors

Mizanur Rahman  
Chair

Luqman Mohammed  
Vice-Chair

Maidul Islam  
Secretary

Bassem Maaz  
Treasurer

Razi Mohammed

Khadiga El-Haddad

Naeem Ansari

## Administration

Rania El-Sioufi  
Principal

**Date: 11/22/2016**

**Board Members Attending: Mizanur Rahman, Maidul Islam, Bassem Maaz, Khadiga El-Haddad, Luqman Mohammed**

**Board Members Absent: Razi Mohammed, Naeem Ansari**

**Also Present: Sr. Rania**

## Topic 1: Admin Points

- The board discussed some of the admin items.

### **WASC (HS) Visit**

- The board asked Sr. Rania to give an update on the WASC visit for HS accreditation.
- Sr. Rania mentioned that it seems the visitation went well. They had some suggestion for the entrance examination for the HS students, so that it has common ground for the selection process for GIS continuing students as well as for the students from outside. They also suggested to Terranova tests.
- Official decision for the commission on the accreditation is scheduled in January 2017.

### **Science Lab**

- The board discussed with Sr. Rania regarding the science lab.
- As per BOT, permit would be required for the science lab and they are waiting for the plan/layout for the lab.
- The board again discussed whether to upgrade the existing lab or renovating another class room.
- The board finally decided to upgrade/renovate the current science lab only and also suggested admin to find designer for the layout/plan for the science lab. It could be someone from the parents or outside science lab designer.
- Sr. Khadiga is going to check with Br. Hisham, Br. Gimmad or Br. Ahmad Salah if they can help in the design layout for the science lab.
- Also Sr. Rania is going to send an email to the parents to find if someone has experience and interested in helping for the design layout of the science lab.

### **Squash Club**

- The board discussed with Sr. Rania regarding the squash club.
- The board felt that it would be a good option for GIS students and is waiting for the sibling discounts for GIS students.
- As per Br. Waseem (squash club owner), 15 GIS students have already registered, but not in the name of GIS.



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- As soon as sibling discounts is finalized, school will notify to the GIS parents about working with Squash Academy.

## Model UN Club

- The board asked Sr. Rania the status of Model UN club.
- Sr. Rania is still looking for an advisor (coach) for the club.
- 12 students are interested in applying for Model UN conference this school year, and the registration fees is \$50/student.
- The board discussed separately whether GIS could help these students.
- To encourage GIS students to participate and offset their registration fees, the board has approved a budget of \$1200 for this school year (2016-17) for students' participating in Model UN conferences.

## HR Process

- The board discussed the TA hiring.
- The board also clarified admin regarding the HR hiring process (which was communicated via email), and asked to follow this process going forward for any hiring.

## Topic 2: HS Program Discussion

- Br. Khaled, HS Consultant joined the meeting to give his update on the findings and recommendation.
- Br. Khaled went over with his findings - comparing of three HS schools
  - Multi-tiered tuition
  - Excellent academic
  - Competitive clubs
- Br. Khaled's recommendation for GIS HS program:
  - GIS program with basic/regular courses, no AP courses.
  - Excellence in Academics in the basic courses.
  - Critical to have better middle school.
  - Allow high-achieving students to take college-level classes having Dual Enrollment program.
  - Invest hiring PT highly qualified teachers from colleges and universities.
  - Emphasis on SAT/ACT preparation for HS students.
- The board thanked Br. Khaled for his findings and recommendation.
- The board met separately with admin team for the course option.
- Sr. Rania suggested HS program with some common AP courses (AP Capstone)



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for all.

- The board and admin discussed a lot for HS program and finally kept both options for now.
- The board would meet 8<sup>th</sup> grade parents and mention both options. Board would like to see the responses from the parents.
  - Option #1 – Basic/Regular course with emphasis on academic and SAT/ACT test preparation.
  - Option #2 – Basic/Regular Courses and some easy AP course.
- The board will discuss again after meeting with the 8<sup>th</sup> grade parents and will decide the final course program.
- The board decided to have 8<sup>th</sup> grade parent meeting on either Tuesday, 11/29 (7:00pm – 8:00pm) or Sunday, 12/11 (11:30AM – 12:30PM). Depending on the meeting date with 8<sup>th</sup> grade parent meeting, the board will decide the date to meet with 9<sup>th</sup> and 10<sup>th</sup> grade parents.
- The board also decided to schedule the parent-board meeting on Saturday, January 7<sup>th</sup> 2017 from 11:00AM – 12:30PM.

### **Topic 3: Sr. Umme's Follow-up Request**

- The board discussed Sr. Umme's follow-up request.
- More detail would be mentioned in the confidential section of this minute.

### **Topic 4: Bank Account Signer**

- The board discussed regarding bank account signers.
- More detail would be mentioned in the confidential section of this minute.

### **Topic 5: HS Consultancy Charge**

- The board approved \$960 for HS Consultancy charge.