



# Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054  
Phone: (408) 980-1161 FAX: (408) 980-1120

## Board of Directors

Mizanur Rahman  
Chair

Luqman Mohammed  
Vice-Chair

Maidul Islam  
Secretary

Bassem Maaz  
Treasurer

Razi Mohammed

Khadiga El-Haddad

Naeem Ansari

## Administration

Rania El-Sioufi  
Principal

**Date: 12/21/2016**

**Board Members Attending: Mizanur Rahman, Maidul Islam, Khadiga El-Haddad, Luqman Mohammed, Razi Mohammed, Bassem Maaz**

**Board Members Absent: Naeem Ansari**

**Also Present: Sr. Rania**

### **Topic 1: Approval of Minutes 12/06**

- The board has approved the minutes from the meeting 12/06.

### **Topic 2: Admin Points**

- The board discussed some of the admin items.

#### **Eliminating Gap 3A**

- Sr. Mehnaz is back and joined as 3A homeroom teacher. Sr. Rania had sent the plan how to eliminate the gap in terms of level between two sections of 3<sup>rd</sup> grade.
- The board asked Sr. Rania to communicate the plan "eliminating the gap" to both the parents who met board in this regard.

#### **Teacher Absence**

- Sr. Rania discussed with the board regarding teacher absence for various reason (including flu, sickness, pregnancy etc.).
- More detail will be on the confidential section of this minutes.

#### **Open Slot (3:30pm – 4:00pm)**

- The board asked Sr. Rania to keep 3:30pm to 4:00pm as open slot for walk-ins.
- The slot should be open for any parents who would like to meet teachers, principal and any other staff. All admin, teachers and staff should try to make themselves available in this slot to meet with parents. In case they are busy on that day, they would let parents know that they are busy and ask them to come in the next available days or request them to schedule appointments for this slot.

#### **Morning Drop-Off and School Gate Timing**

- The board again discussed morning drop-off and school gate timing with Sr. Rania.
- More detail will be on the confidential section of this minute.



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### Teacher Behavior

- The board discussed with Sr. Rania regarding teacher's behavior in the classroom.
- More detail will be on the confidential section of this minute.

### Teacher Load

- The board went over the teacher load with Sr. Rania and asked her to provide more detail for some of the teachers' load.
- More detail will be on the confidential section of this minute.

### Google Classroom

- The board discussed with Sr. Rania regarding the use of google classroom in the class.
- Sr. Rania mentioned that she has started using from the 4<sup>th</sup> grade.
- The board mentioned google classroom cannot be the replacement of instruction, rather it can be supplement.
- The board asked Sr. Rania to monitor especially the lower grade classroom how google classroom is used.

### Project Cornerstone

- The board mentioned Sr. Rania that project cornerstone program was eliminated three year back after running for a long time from the school for the following reasons:
  - No measurable goals – what school wants to accomplish with the program.
  - Some of books that were read in the classes, had inappropriate languages for an Islamic school.
- As the program was restarted by Sr. Rania this school year, the board reminded her about the past so that she could come up with the measurable goals from the program and the books could be checked before it would be read in the classes.

### Program/Activity

- The board mentioned Sr. Rania that for any activity/program where school's liability might come into picture, she would need board's approval.
- It would be better to check with board before starting any activity and program.

### Topic 3: High School Course Options

- Sr. Rania discussed HS courses option with the board.
- The board met separately after discussing with her.
- The board discussed a lot on the course options for High School and finally



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approved the two tracks (Option A and B) with following details:

- **Option A:**
    - This option will have regular courses.
    - Student will have dual enrollment option with community colleges for any courses.
  - **Option B:**
    - This option will have regular courses, including AP Capstone program.
    - Student will have dual enrollment option with community colleges for any courses.
    - AP Capstone will not be mandatory for students, and those will be optional. Any AP offered course will be optional for students.
- Both track options for HS courses are approved by the board in contingent upon the following:
- a) No additional resources (including teacher) would be needed.
  - b) No additional classroom would be needed.

## Topic 4: Science Lab Update

- Sr. Khadiga updated board the progress on the science lab renovation.
- She is still working with Br. Muhi and interior designer for the design layout so that cost can be estimated.
- The board asked Sr. Khadiga to work on the designer to get the layout first so that that can be submitted for city approval.
- The board also asked to get the fees and consulting charges for Br. Muhi so that board can approve and start the process.

## Topic 5: Tuition/Registration Fees for 2017-18 School Year

- The board discussed regarding the registration and tuition for 2017-18 school year.
- Based on the budget deficit, the board approved the following:
  - HS tuition for 2017-18 would remain the same as that of 2016-17 school year.



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- There would be a flat of 3.5% increase on the tuition for K-8 grade for 2017-18 school year.
- Pre-K tuition for 2017-18 school year would be as below:
  - Full-day tuition (10 months) - \$10,000
  - Half-day tuition 10 months) - \$7,500
- All other fees (application, registration, early registration, activity, capital campaign etc.) would remain the same as that of 2016-17 school year.