



Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054
Phone: (408) 980-1161 FAX: (408) 980-1120

Board of Directors

Luqman Mohammed
Vice-Chair

Maidul Islam
Secretary

Bassem Maaz
Treasurer

Razi Mohammed

Khadiga El-Haddad

Maha Dahbour

Administration

Lian Jeeawoody
Vice Principal

Date: 8/10/2017

Board Members Attending: Luqman Mohammed (Acting Chair), Maidul Islam, Bassem Maaz, Khadiga El-Haddad, Maha Dahbour

Board Members Absent: Razi Mohammed

Also Present:

Topic 1: Meeting with Br. Iyad

- More detail will be mentioned in the confidential section of this minute.

Topic 2: Sr. Rania's Evaluation Report

- More detail will be mentioned in the confidential section of this minute.

Topic 3: PTO

- More detail will be mentioned in the confidential section of this minute.

Topic 4: Board Nominee

- More detail will be mentioned in the confidential section of this minute.

Topic 5: Payment for Legal Services

- The board approved the amount \$9432 for the legal service.



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Topic 6: Parents' Request for Non-refundable Amount after withdrawals

- The board discussed and decided not to make any changes for non-refundable amount (as per the financial agreement) after any students' withdrawal.
- The board or admin would communicate as a follow-up email to those parents who have requested refund on the non-refundable amount after the withdrawal.

Topic 7: Emergency Tuition Assistance Process

- The board discussed the emergency tuition assistance process, based on certain parents' request for assistance.
- The board decided that the parents would have to send the request for emergency tuition assistance with proof and also would be required to complete all documentations needed for normal FA/Zakat/SSS application in this process.

Topic 8: Meeting with a parent related to admission process

- The board met a parent and discussed regarding his son's admission process.
- More detail will be mentioned in the confidential section of this minute.

Topic 9: Pre-K enrollment for 2017-18 school year

- The board discussed and decided to offer the option for pre-k half-day only for this school year. Those who have registered for pre-K full day program, will be put in the extended care after the half-day program. The board also decided that parents don't need to pay any additional amount for extended care for those who had already registered for pre-K full day program for this school year.

Topic 10: HR Items

- More detail will be mentioned in the confidential section of this minute.



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Topic 11: mPower Engagement for 2017-2018 school year

- The board decided not to continue with mPower for 2017-2018 school year.

Topic 12: Parent Communication

- The board decided to communicate parents with an email for welcoming the new school year. The board also decided to have a parent-board meeting with financial update/projects/hiring etc. in two or three weeks.