



Granada Islamic School

3003 Scott Blvd., Santa Clara, CA 95054
Phone: (408) 980-1161 FAX: (408) 980-1120

Board of Directors

*Khadiga El-Haddad
Chair*

*Luqman Mohammed
Vice-Chair*

*Maidul Islam
Secretary*

*Bassem Maaz
Treasurer*

Razi Mohammed

Maha Dahbour

Alma Soto

Administration

*Lian Jeeawoody
Vice Principal*

Date: 11/14/2017

Board Members Attending: Khadiga El-Haddad , Luqman Mohammed, Maidul Islam, Razi Mohammed, Maha Dahbour, Alma Soto

Board Members Absent: Bassem Maaz

Also Present:

Topic 1: Approval of minutes 10/3, 10/17, 10/24 and 10/31

- The board approved the minutes from the meeting 10/3, 10/17, 10/24 and 10/31.

Topic 2: Meeting with Br. Nasr for Janitorial update

- The board met Br. Nasr and discussed for Janitorial services and cleanliness in the school. He mentioned that he does waxing three times a year.
- The board reiterated to Br. Nasr how cleaning is important and it needs to meet certain standard for CA school cleanliness.
- There are issues with mice, rat and bug in the entire building and it could spread diseases in the school, and school has liabilities for students in the school to provide better environment.
- Br. Nasr mentioned – bugs are coming from cafeteria and smell is from the bathroom as it is not cleaned properly at day time by Jose.
- The board requested Br. Nasr to use good chemical at night and freshness so that it smells good in the morning.
- The board discussed and mentioned that certain procedure and reporting need to be followed and to update school administration after handover (between Br. Nasr and Jose for cleaning). If there is anything left out based on the procedure, it needs to be reported immediately to school administration.
- Br. Nasr requested for one single point of contact for communication. The board mentioned that he could communicate with Sr. Grace. If he finds any issue after handover from Jose, he would need to take picture and share with admin/board.
- Sr. Maha would follow up with admin and Jose.



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Topic 3: Training

- Sr. Khadiga mentioned about two trainings schedule: MLFA (this Saturday 11/18) and upcoming training with Br. Omar Ozledin.
- Sr. Khadiga requested board members to adjust their schedule to attend this Saturday's MLFA training. Br. Maidul mentioned that he had earlier attended their program for auditing and immigration. Sr. Khadiga also attended that.
- On Saturday 12/2, the training from Br. Omar Ozledin would be for 6 hours. The money has already been paid to Br. Omar. Br. Luqman asked whether baby-sitting would be provided. Sr. Khadiga mentioned that baby-sitting could be arranged.

Topic 4: IT Committee Update

- IT committee gave update to the board.
- More detail would be in the confidential section of the minutes.

Topic 5: Task Force Discussion

- More detail would be in the confidential section of the minutes.

Topic 6: HS/Expansion Committee Update

- The board went over the signed MOU three parties (EB, BOT and GIS).
- More detail would be in the confidential section of the minutes.