



## GRANADA ISLAMIC SCHOOL

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*Educating young Muslims for life*

### Board of Directors

Alma Soto  
Board Chair

**Date:** October 25th, 2018 at 6:30pm

Maha Dahbour  
Vice Chair

**Attendees:**

**Board members:** Alma Soto, Khadiga Elhaddad, Magdy Abdelrahman, Atef Ibrahim, Tariq Ali, and Najeeb Hashimi.

Khadiga Elhaddad  
Secretary

**Absentees:** Maha Dahbour (on the phone).

Magdi AbdelRahman  
Treasurer

**Administration**  
Osman Khan  
Principal

**Topic 1: Approve last meeting minutes:**

9/27 meeting minutes got approved by all members.

Lian Jeeawoody  
Vice Principal

**Topic 2: IT Policy:**

- All members reviewed the new IT policy that was made by the IT committee.
- Magdy made a motion to update the part of using the internet, as we don't have to clearly state that the Internet can't be used for any purpose other than school work.  
Khadiga seconded the motion.

**Motion passed.**

- Board is ok with the current policy, and the approval is pending on admins approval.

**Topic 3: Financial Aid Policy:**

The board requested the business office to update our financial aid policy to link FA eligibility to the academic level and behavior standing, not only to family income.

Policy updates:

- This part to be added to the FA requirements: "Students must be in good academic and behavior standing to be eligible to receive financial aid".
- This part to be added to the conditions of FA discontinuation: "Poor academic standing of the student".

Alma made a motion to approve these changes to the FA policy.

Votes: 5-0-0

Motion passed.

The treasurer will inform the business office about these updates and the business office will communicate this to FA families to be prepared, as this policy will be valid from the beginning of 2019-20 academic year.

#### **Topic 4: Security**

- Admins informed all students and staff that all GIS students should only use GIS bathrooms inside the school. Because MCA bathrooms are open to public, it's safer for our students not to use them during school hours.
- For the students who are at the MCA side, they can access the school from the side door by using the buzzer (and the receptionist open the door for them) or cards. Each class has 3-4 cards for students to use them.
- We communicated to MCA (Eb & BoT) the safety issues that our students face at MCA side, and we expect from them to set a policy regarding the usage of the bathrooms and the showers, while considering the safety of our students and all MCA visitors.

#### **Topic 5: MCA Cafeteria and our students health:**

The health department suspended the permit of the MCA cafeteria for couple of days after they came for inspection. This happened on 10/ 23/2018.

GIS suggests for MCA to form a health committee, and this committee should:

- draft a health policy aligned with the health department standards and measurements.
- periodically follow up with the cafeteria and enforce the policy.

GIS requests from MCA to have one rep (board member or admin) to be part of the following up committee.

#### **Topic 6: Emergency Fund:**

Magdy suggested to allocate each year in the budget specific amount as emergency fund to be used in helping staff members in any emergency facing them.

Other board members preferred not to allocate this amount of money to this purpose in the budget, while we still can help them in emergencies, case by case.

Board agreed to keep the policy as it is, Policy 2.18 Emergency assistance loan fund.

