



**GRANADA ISLAMIC SCHOOL**  
3003 Scott Blvd., Santa Clara, California 95054  
Phone: (408) 980-1161 Fax: (408) 980-1120  
*Educating young Muslims for life*

**Board of Directors**

Alma Soto  
Board Chair

**Date:** Feb 28th, 2019 at 6:20pm

Maha Dahbour  
Vice Chair

**Attendees:**

**Board members:** Alma Soto, Khadiga Elhaddad(partial), Maha Dahbour, Magdy Abdelrahman, Najeeb Hashimi, and Atef Ibrahim(partial).

Admins: Osman Khan.

Khadiga Elhaddad  
Secretary

Magdi AbdelRahman  
Treasurer

**Absentees:** Tariq Ali.

**Administration**  
Osman Khan  
Principal

**Topic 1: Approve last meeting minutes:**

February 12th meeting minutes got approved by all members.

Lian Jeeawoody  
Vice Principal

**Topic 2: High School update:**

Current number of enrolled students in Granada CP for 2019-20:

<u>Grade</u>	<u>Registered</u>
9th	16
10th	8
11th	10
12th	2

Numbers are good but we look for more students in 9th grade, so, the plan is to have another open house for the HS. Alma will communicate this to Osman. We may have an open house at SVA (Silicon Valley Academy) and Peace Terrace for the 8th grade parents.

**Topic 3: Evaluation:**

Administration should start the process of evaluating all the staff.

The principal should check the current evaluation matrix, and update it if needed. By the end of March all the evaluations should be done. Contracts for next year should be ready by April.

Board is waiting for the evaluation plan from the principal.

Also, parents feedback is important, that's why the board will request adminx to send parents queionaniare very soon. Najeeb will check the current questionnaire and suggest any needed changes.

On the other side, board members need to evaluate the principal and the performance of the school administration. Feedback from other staff members and parents should be considered too. Next meeting the board should agree of the evaluation matrix and the evaluation process.

#### **Topic 4: Next year Salaries and Raises: (more details in the confidential section)**

The board decided for next year salaries:

- Credentialed teachers to at least 80% of pay of the school districts I have in excel file.
- Exempt Teachers minimum salary to be 41600 to comply with 2x minimum wage law.
- Rest of teachers/staff to get CoLA 2% (PT or hourly rate teachers).